**Neighbors of Belknap Lookout Board Meeting**

**Monday January 9, 2022 at 6:30 pm**

700 Clancy Ave NE, Grand Rapids MI 49503

**Agenda**

* Roll Call
  + Review five finger method
  + Affirm Policy Packet
  + Authorize application for continued CDBG funding
  + Collect Conflict of Interest Forms
  + Select Officers
  + Future food plan
* Last Month’s Minutes
  + Action Item: Approve Minutes
* Talk about each area of the Strategic Plan
  + Action Items regarding Justice
  + Action Items regarding Community
  + Action Items regarding Quality of Life
    - Issue support for lead safety improvements?
    - What would you like to see in the next   
      development in the neighborhood?
  + Action Items regarding Accountable
    - Plan to review Q4 Financials
* Committees
* Guests
* Miscellaneous

Future Meeting Dates and Locations (2nd Monday):

2/13 – Finkelstein Hall

3/13 – 700 Clancy

4/10 – 700 Clancy

5/8 – Coit Park/Newberry

6/12 – 700 Clancy

7/10 – Creston Plaza

8/14 – Creston Plaza

9/11 – 700 Clancy

10/9 – 700 Clancy

11/13 – Coit School

12/11 – 700 Clancy

**Meeting Details**

**Roll Call**  
Cassidy Cvanciger  
Marshall Grate  
Scott Huebl  
Scot Kellogg  
Ben Malloy  
Dan Miller  
Ellie Walborn-Henry  
Will Witt  
Lara Dengerink Van Til  
  
**Review five finger method**

**Affirm Policy Packet:** <https://docs.google.com/document/d/1kNrCnnE5FHiJZw1OdAgydVJO4iztTfXRwg7Q_HW9a5E/edit?usp=sharing>

**Authorize application for continued CDBG funding**

**Collect Conflict of Interest Forms**

**Select Officers:**

Chair

Vice Chair

Secretary

Treasurer

How to handle HR action items

**Future food plan**

**Last Month’s Minutes**

**Neighbors of Belknap Lookout Board Meeting Minutes**

Monday, December 12, 2022, via Zoom

Members Present: Kara Gates, Scot Kellogg, Ben Malloy, Dan Miller, Ellie Walborn-Henry, Lara Dengerink Van Til

Absent with Notice: Cassidy Cvanciger, Marshall Grate, Scott Huebl,   
Will Witt

Staff Present: Elianna Bootzin

Guests Present: Chris Swank (GVSU)

* The meeting was called to order. Everyone introduced themselves.
* The October and November minutes were approved.
* We decided on locations for touring meetings (see future meetings on cover page). There will also be programming at the garden. Dan will pick up the party sub for January; we will plan future food later.
* Elianna reviewed the narrative report on our activities. Ellie commented that our all-white composition may in and of itself pose a challenge to recruiting and retaining diverse board members.
* Elianna reviewed Committee progress. She will share the CBA draft with Marshall with an eye to how we can enforce it and then bring it back to the board.
* Kara’s advice to incoming board members is to ask questions and listen. Scot K’s request would be to let them know what is needed and how to help. Ellie recommended reading the strategic plan: <https://www.belknaplookout.org/about/strategic-plan/>. Elianna also ran through the strategic plan items we will aim to complete in 2023. She and Ellie will discuss our social media strategy in more depth. Elianna will check with Scott about potential Financial Review vendors. Elianna also asked everyone to let her know if there are any neighbors they would like to share a year end fundraising letter with.
* Elianna provided an overview of officer positions to be selected next month.
* Elianna added that some items are on tomorrow’s City Commission agenda regarding alley easements for Spectrum’s building in Monroe North.
* The meeting was adjourned.
* **Talk about each area of the Strategic Plan:** <https://docs.google.com/spreadsheets/d/1mTNxu5WoLqHK1zOldmnAFc3YoEdvczjNip5hnFG8ZGc/edit?usp=sharing>   
    
  Action plans are available for each area.   
  + Action Items regarding Justice
  + Action Items regarding Community
  + Action Items regarding Quality of Life  
    - Issue support for lead safety improvements? Specifically, “a proposal to amend the City’s property maintenance code to inspect rental homes built before 1978 for conditions that lead to child lead exposure as part of the City’s rental certification program.”
    - What would you like to see in the next   
      development in the neighborhood?
  + Action Items regarding Accountable  
    - Plan to review Q4 Financials: Would you like to receive the financials by email or review in Feb? Analysis will also indicate whether we achieved 5% year over year growth.
* **Committees**
  + Beautification – First peer education series session is tentatively scheduled. Planning when and how to meet.
  + Community Development – First committee meeting is scheduled. We will introduce the scorecard.
  + Events – First committee meeting is scheduled. Food Truck series and spring basketball tournament were selected for sponsorships by the City (Special Events).
  + Public Safety (staff) – First big push on auto theft prevention will come in the spring newsletter.
  + Racial Equity (staff) – We will attend the final dress rehearsal of Petty Crimes at Actors Theatre and have a talkback with former board member Robin Benton 3/1.
* **Guests**
* **Miscellaneous**

**Regular Report Contents**

Public Safety: Check crime stats at [www.crimemapping.com](http://www.crimemapping.com)

View current rental certs at: <https://inspections.grcity.us/CitizenAccess/Report/ShowReport.aspx?module=Enforcement&reportID=303&reportType=LINK_REPORT_LIST>